

**SCHOOL ORGANIZATION'S  
FUND RAISING REQUEST**

(Please Submit Two Copies)

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*Board policy\* restricts both frequency and the utility of fund raising activities under school auspices. Such requests require the approval of both the principal and the superintendent, and are intrinsicly individual in nature. Please submit this application to your principal at least two (2) weeks prior to the proposed.*

**Your Name:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Advisor's Name:** \_\_\_\_\_ **Sponsoring Group:** \_\_\_\_\_

**School:** \_\_\_\_\_ **Date(s) of Fundraiser:** **Start Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_

**Describe the type of fund raising activity proposed:**

**For what purpose is the money being raised?**

**Where will the money be deposited?** *(Student Activity Account, Booster, etc.)*

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**Will students be involved in door-to-door solicitation?**  Yes  No

**Other Comments:**

**Your Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Recommendation from the Principal/Athletic Director:**

Approve

Disapprove

Reason(s): \_\_\_\_\_

**Principal/Athletic Director Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Action from the Superintendent:**

Approve

Disapprove

Reason(s): \_\_\_\_\_

**Superintendent's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*\*Attached Policies: Fund Raising, Solicitations, Advertising and Promotion, and Solicitations of Fund Raising Activities*